

Horsington School PTFA Annual General Meeting

8th October 2020 / 2:50pm / School

Attendees

Mary Alexander (MA), John Cashman (JC), Anna Franklin (AF), Millie Greenwood (MG), Ellen Lipscombe (EL), Steve Miles (SM), Terri Mills (T.M), Jeanne Mortarotti (JM), Rev. Kevin Rogers (KR), Abby Spoors (AS), Jo Wheeler (JWh), Jo Wickstead (JW), Victoria Wiscombe (VW)

Apologies

Victoria Mitchell (VM)

Minutes from previous meeting

These were agreed by AS and seconded by SM.

Matters arising from previous meeting

No matters arising.

Chair's Review of the Year - AS

I would like to personally say to everyone involved with the PTFA in raising money for Horsington Church School, well done and thank you very much for your continued support. It's been a very different year for all with a cloud of uncertainty with the current national situation, with parent's home schooling, teachers doing a fantastic job always supporting the children of our school no matter what is thrown at them. We of course as a PTFA have had a very different year in terms of fundraising as we haven't been able to hold the events annually we normally do but, nevertheless we have all been busy behind the scenes coming up with new and exciting fundraising ideas to bring in the forthcoming year.

Over the past year the PTFA have raised £5373.03 of which £1488.23 was profit after £3884.80 worth of expenditure, which for a small village primary school is an fantastic amount of money and it's down to the hard work, dedication and commitment of the PTFA (and not just the committee), but to all those parents and individuals who have worked with the committee. The main fundraising event for the PTFA would have been our Summer Fete; plans were well under way when Covid-19 hit and it was with great disappointment we had to cancel, therefore

meaning we had no major fundraising event this year. Without this necessary money coming in we are currently running low on much needed funds.

We helped the school to launch the Crowd Funding Campaign, we helped support them to reach a fantastic target of £5000 which was used for much needed renovations to Fire Class and a few other school improvements. Even though the money didn't come to the PTFA directly it was fantastic to be able to support and help the school as a PTFA should.

We were incredibly lucky to be offered the opportunity to attend Glastonbury Music Festival again and help steward over the event. It's with special thanks to Lucy Mackay and Tanya Miller for organising, allocating and running this on behalf of the PTFA, by them arranging a team of parents to do shifts it has thought it would have brought in a fantastic amount of £1400 however, again it was cancelled, it is hoped that we will be offered this opportunity this year if all is safe.

Due to the national Covid-19 pandemic we had to cancel further coffee mornings, Easter hunt, spring scavenger hunt, end of term BBQ and bingo night. However, we are hopeful we can run similar events soon.

2019/2020 saw the PTFA continue to pursue other events and fundraising efforts amid the Covid-19 pandemic:

- Recycled clothing bank
- Glow party
- Second-hand uniform
- Scavenger Hunt
- 50/50 club
- Tree Dressing day
- Christmas Film Night
- Christmas mince pie Gathering.

That's not all of what we had planned to do last year, but with the circumstances, I think we did incredibly well and were off to a fantastic start, but I think we all agree events well worth doing and organising, with our experience and feedback into doing them gives us the opportunities' to make them even better next time.

So, what about what the PTFA have spent the funds on? To name a few:-

- We've been able to commit £760 towards the swimming lessons for the whole school over this academic year even though it was only part used due to the covid-19 it was pledged.
- We've been able to allocate monies towards the Kilve court residential trip.
- We have paid for the Leavers books for each child in year 6.
- The PTFA have managed to buy new resources for the school, when requested and we managed to buy new cameras for the school computers.
- We have bought and supplied a new shed for the school to replace an old worn out one near Air class, in addition to the new fencing we have agreed to.
- Yet again, we have been fortunate enough to be able to offer a contribution towards all school trips to help the school to be able to make school trips as affordable to parents as possible before the lockdown was imposed.
- This year the PTFA have bought equipment and resources needed for running the events we do; we purchased a much-needed storage shed, we bought a new Father Christmas suit and gifts for the children.

As a PTFA we continuously ask parents for feedback on how people wish to see the funds spent, and we will continue to do this.

It's with huge thanks to long standing member of the committee Jane Raymond who is stepping down this year after a long haul on the committee. A thank you for all your hard work and dedication and keeping our accounting records so impeccable, always helping when you can and hosting the most memorable Cava and canape nights.

So, as Chairperson I would like to take this opportunity to say "thank you" for all the hard work and dedicated efforts shown by all in helping to lighten the load of the behind the scenes work. I am very grateful for the ongoing support from the Head Teacher, Mrs Ham, all the staff and governors . Lastly, I would like to thank all the companies and businesses who donate in many different ways, your generosity is most welcomed and valued. I hope that the PTFA keeps going from strength to strength and has many new faces with new ideas who will come forward to help with the fundraising activities for the forthcoming year. After all, we are all doing this for the benefit of our very own children.

Once again thank you and well done!

Treasurer's Review of the Year

Key points from the Treasurer's report have been included in the Chair's Review above. A profit and loss report for the year will be emailed out to all attendees.

Plans for the Forthcoming Year

AS set out several plans that are already in place for the forthcoming year:

- Second hand uniform sale - one has already taken place and we plan to hold another later in the year.
- Virtual Balloon Race - JW outlined this virtual fundraiser and will be sending letters out to everyone within the next week.
- Advent Raffle - AS would like to see a raffle, run similar to one we held a couple of years ago.
- IQ Christmas Cards - AS has organised for the school to take part in creating Christmas cards that parents can buy to help raise funds for the school.
- 50:50 Club - T.M is organising this year and will be sending letters out shortly.
- School Fete - it is hoped that some form of fete will be able to go ahead, later in the school year.

Election of Committee

As required all members of the committee stepped down and the following people were voted into place:

Chair Abby Spoors - nominated by JW, seconded by MA and agreed

Vice-Chair Terri Mills - nominated by JW, seconded by SM and agreed.

Treasurer Victoria Mitchell - nominated by AS, seconded by JW and agreed.

Secretary Jo Wickstead - nominated by AS, seconded by T.M and agreed.

50:50 Club Coordinator Terri Mills - nominated by AS, seconded by JW and agreed.

Committee member Steve Miles (agreed), Anna Franklin (agreed), John Cashman (agreed), Ellen Lipscombe (agreed), Millie Greenwood (agreed), Victoria Wiscombe (agreed).

Appointment of Independent Examiner for the PTFA accounts

This is a position that is required to be a person from outside of the PTFA committee. It was agreed to ask Jo Garrett (JG) to take on this role again this year - JW to ask JG if she would be happy for this.

Any other Business

AS - it has been agreed that the PTFA had committed to paying for the same school activities and items that it has in the past i.e. Leavers books, swimming lesson transport, school trips etc.

AS - the shed that the PTFA agreed to purchase last year, for school, is still being waited for as they are currently not in stock.

MA - added that the PTFA had helped with the Crowdfunding project last year and that the total raised was over £5000.

MA - requested some financial support from the PTFA with work that was to be done on a children's entrance to the car park. This would be about £300 - this was unanimously agreed.

MA - suggested that the school could organise a sponsored walk to help raise funds. This could be easily done within the covid-19 guidelines.

Date and Time for Next Meeting

October 2021 - a specific date will be organised nearer the time.